

**Walpole Media Corporation (WMC)
275 Common Street, Walpole, Massachusetts 02081**

**Board of Directors Meeting
February 8, 2023
via Zoom**

The Board of Directors Meeting of WMC called to order on February 8, 2023, at 7:11 p.m. by Jean Kenney.

Board members present: Jean Kenney, Nancy Niles, BJ Burke, Brian Denitzio,
Board members not present at this meeting: Jim D'Attilio and Nancy Dayian

Also present: Executive Director Tamarah Green

Jean Kenney called the meeting to order asked for a motion to waive the reading and accept the January 2023 meeting minutes, the motion was made by Nancy Niles and seconded by Brian Denitzio. Vote to accept 4-0-0.

TREASURER'S REPORT

Brian Denitzio provided quick overview of the Treasurer Report that was submitted to board prior to meeting.

Tamarah Green relayed message from Walpole Coop that the WMC accounts have been inactive and that transactions need to be made to keep accounts active. Jean Kenney said that she would make the transactions and also make sure Brian Denitzio gets set up with on line banking for the accounts.

Jean Kenney moved to accept the Treasurer's Report, seconded by Nancy Niles. Vote to accept: 4-0-0.

EXECUTIVE DIRECTOR'S REPORT

Ms. Green presented the Executive Director's Report, please see attached.

Discussions regarding the Executive Director's Report included:

- Parking request from Steve Imbusch was rescinded as the HS found alternate parking for their vans. Tamarah Green said the issue of their spaces being used still persists, but she will continue issuing warnings to repeat offenders.
- Pete met with Lifeworks organization and is working a program to train their students to create content. They will create short segments about living with autism and what training is involved to be come a special needs teacher for students with autism.
- Pete also met with Metco teacher who has 20 or so students who are also interested in creating content. Tamarah Green commented how great it was when connections were made with WMC and schools.

- Tamarah is preparing for presentation to of the FY24 Budget to present to FinCom this month. In creating her presentation she was pleased that programming has increased again this year and that the scope of the WMC presentations are so broad. WMC is reaching all corners of the community!

Motion to approve the Executive Directors report by Nancy Niles, seconded by Brian Denitzio 4-0-0 to approve

NEW BUSINESS

- Tamarah Green gave quick overview of the of the FY 24 budget she put together. Reviewed the line items that were increasing which included Employee Salaries and Employee Benefits.
- Jean Kenney reminded board that funding, labeled grant funding would be requested in the 2023 Fall Town Meeting. She also reminded board members that this budget is still subject to change.
- Tamarah Green review some of the Capital requests in the budget which includes a request for an intercom system for the High School gym. This will be used during the sports broadcasts from the gym. Also included was a list of equipment to be purchased over the course of the year as priority dictated.
- Jean Kenney shared the Town Administrator's Budget Message that was recorded and edited by Tamarah Green. Jean shared the slides from the meeting which summarized the presentation. The message gave an overview of many of the development projects happening or upcoming in the town.
- Jean asked the board if they would like to hear from the Walpole 300th Celebration committee at our next meeting. The board members in attendance said they would welcome an update from this group to hear what they are planning and to figure out how the WMC can help.

OLD BUSINESS

- Tamarah Green reminded board members who had not yet signed the Comcast contract that they should stop by Town Hall to do so.
- Jim Johnson has put in a call to start the contract negotiations with Verizon. Jean said she sent a message to Jim to thank him for the great work on the Comcast contract and that the WMC was thrilled with the 10 year contract.

Ms. Kenney scheduled the next WMC Board of Directors meeting for Wednesday, March 8th, 2023, at 7PM via Zoom.

Nancy Niles made a motion to adjourn, seconded by Brian Denitzio. Vote to adjourn: 4-0-0. Meeting adjourned at 7:47 pm.

Respectfully submitted by:
BJ Burke, Secretary/Clerk