

**Walpole Media Corporation (WMC)
275 Common Street, Walpole, Massachusetts 02081**

**Board of Directors Meeting
October 12, 2022
Via Zoom Meeting**

The Annual Board of Directors Meeting of WMC called to order on October 12, 2022, at 7:02 p.m. by Jean Kenney.

Board members present: Jean Kenney, Nancy Niles, Nancy Dayian, BJ Burke, Jim D'Attilio, Richard McCarthy, and Brian Denitzio.

Also present: Executive Director, Tamarah Green.

The Board welcomed Mr. Brian Denitzio as the appointed member of the School Committee. Ms. Green, Executive Director, provided details of her background experience as an introduction. Each of the other Board members introduced themselves and discussed their experience. The Board members contribute a diverse set of experiences and perspectives which will positively support Walpole Media Corporation.

Ms. Kenney provided a brief summary of the September 2022 meeting minutes for the new members. Mr. D'Attilio made a motion to waive the reading of the remainder of the minutes, seconded by Mr. McCarthy. Vote to accept 7-0-0.

TREASURER'S REPORT

The Treasurer's Report, which included the Profit and Loss Statement YTD and the Balance Sheet, was reviewed by Ms. Kenney as Mr. Gallivan is no longer a member of the Board. The report is positive; WMC is slightly underspending its approved budget and is in satisfactory financial condition with reserves for unanticipated expenditures. Ms. Green provided additional details to support the report.

Mr. McCarthy moved to accept the Treasurer's Report, seconded by Ms. Niles. Vote to accept:
7-0-0.

EXECUTIVE DIRECTOR'S REPORT

Ms. Green presented the Executive Director's Report, please see attached.

Discussions regarding the Executive Director's Report included:

- The Walpole Athletics department sought a permanent camera that would constantly record games that could be used for game tapes. They purchased a microwave hop to run microwave to the press box. Mr. O'Farrell, WHS TV Production teacher, used it to stream the October 7 football game. The download

speed is almost 50 megs per minute, which is better than existing equipment. The upload is only six, which is much less than what we usually have. Mr. O'Farrell will continue to utilize it for future games and evaluate performance.

- Mr. O'Farrell also recorded a program with Turning Point of Walpole.
- Ms. Green explained the donation "in lieu of payment" that is made to Walpole High School for use of facilities.
- Ms. Green explained the funding of WMC as a percentage of each Walpole subscriber's cable bill from Comcast or Verizon. She further described the historical aspect of cable responsibilities to the town as the town approves permission for service. Walpole is currently negotiating renewed contracts with both Comcast and Verizon. It is important to note that the funds provided to WMC are not derived from and do not impact local taxation.
- Ms. Green also explained the invoice that was received for the Adobe subscription for the TV Production class and WMC studio. Mr. D'Attilio made a motion to approve the payment, seconded by Ms. Niles. Vote to approve 7-0-0.

NEW BUSINESS

- The WMC Board reorganized as officers were nominated. The nominations and votes are as follows:
- Board President – Jean Kenney; moved by Mr. D'Attilio, seconded by Mr. McCarthy; vote to approve: 6-0-1 (Ms. Kenney abstained)
- Board Vice President – Nancy Niles, moved by Ms. Kenney; seconded by Mr. D'Attilio; vote to approve: 6-0-1 (Ms. Niles abstained)
- Board Treasurer – Brian Denitzio, moved by Mr. McCarthy, seconded by Mr. D'Attilio; vote to approve: 6-0-1 (Mr. Denitzio abstained)
- Board Secretary: BJ Burke, moved by Mr. D'Attilio, seconded by Ms. Niles; vote to approve: 6-0-1 (Ms. Burke abstained)

OLD BUSINESS

The Board discussed the WMC grant application, that was approved and advertised in late spring, for Walpole teachers to develop production. WMC will re-send the grant application to the Walpole Schools administration for additional advertising. The grants can fund any project that teachers develop such as news broadcasts, podcasts, STEM projects, and student productions that can be broadcast on the WMC website

Ms. Kenney scheduled the next WMC Board of Directors meeting for Wednesday, November 9, 2022, at 7:00 pm via Zoom meeting.

Mr. D'Attilio made a motion to adjourn, seconded by Ms. Niles. Vote to adjourn: 7-0-0. Meeting adjourned at 8:10 pm.

Respectfully submitted by:

Jean Kenney, for the Secretary (Ms. Burke will record future meeting minutes.)