

**Walpole Media Corporation (WMC)
275 Common Street, Walpole, Massachusetts 02081**

**Board of Directors Meeting
November 9th, 2022
Via Zoom Meeting**

The November Board of Directors Meeting of WMC called to order on November 9, 2022, at 7:05 p.m. by Jean Kenney.

Board members present: Jean Kenney, Nancy Niles, BJ Burke, Jim D'Attilio, Brian Denitzio, Rich McCarthy

Also present: Executive Director Tamarah Green, WMC Digital Media Coordinator Jess Kergo

Ms. Kenney called the Meeting to order and welcomed the WMC Board, Tamarah and Jess.

Jim D'Attilio made a motion to waive the reading of the October 2022 meeting minutes, seconded by Rich McCarthy. Vote to accept 6-0-0.

TREASURER'S REPORT

Brian Denitzio provided an overview of the Balance Sheet and October expenses. Ms. Kenney noted that the approved payment in October expenses was for tax reporting and audit.

Rich McCarthy moved to accept the Treasurer's Report, seconded by Brian Denitzio. Vote to accept: 6-0-0.

Presentation from Jess Kergo - Digital Media Coordinator
Walpole News Today covers events and happenings throughout the town. She is working to build partnerships with various departments in the community like the Police and Health Departments to share information and stories across social media platforms. If there are any ideas from board members or any local stories they would like to share, please reach out to Jess.

EXECUTIVE DIRECTOR'S REPORT

Ms. Green presented the Executive Director's Report, please see attached.

Discussions regarding the Executive Director's Report included:

- Praise for the work of Jess Kergo. Jess is constantly learning and her growth has been phenomenal. Great working relationship with Pete O'Farrell.

- Approved capital project for new Graphics Machine for HS was purchased.
- Working on plan/budget for future request for HS to ensure they mesh with needs of WMC
- Comcast audio issue resolved. Working with Mike Donovan to set up “reset” switch for encoder
- Review of upcoming programming - including MS Groundbreaking Ceremony
- Request from 300th Anniversary Committee to cover their meetings

NEW BUSINESS

- Request for funding from MS Building Committee for wiring. There will be no dedicated WMC space in the new MS. Jean Kenney asked for questions and comments from the board to take to meeting with Jim Johnson. Need more information from town and MS Building Committee as what the funding would cover before a vote could be put to the board. What benefits to WMC? WMC recognizes there will also be funding needed for improvements to space in the HS. Jean Kenney will bring it back to the board after meetings with Jim Johnson.

OLD BUSINESS

- WMC Grant proposal for schools. Jim D’Attilio proposed reworking the grant information to make it clear to potential applicants what WMC was looking for from applicants. He will tweak the grant information and the application and present again at December board meeting for review and feedback.
- Consider ways to promote grant in schools.

PERSONNEL

- Discussion surrounding proposal to offer benefits to part time employee. WMC not obligated to offer benefits to employees who work less than 26 hours per week. Tamarah is continuing to work with the employee to increase his hours. His work recording municipal meetings is a valuable contribution to WMC programming and he would be difficult to replace. Jim D’Attilio made motion to honor Tamarah Green’s request to offer benefits - motion seconded by Nancy Niles Vote to approve 6-0-0

Ms. Kenney scheduled the next WMC Board of Directors meeting for Wednesday, December 7, 2022, at 6:30 at alternative location.

Rich McCarthy made a motion to adjourn, seconded by Nancy Niles. Vote to adjourn: 6-0-0. Meeting adjourned at 8:20 pm.

Respectfully submitted by:

BJ Burke, Secretary/Clerk