

**Walpole Media Corporation (WMC)
275 Common Street, Walpole, Massachusetts 02081**

**Board of Directors Meeting
April 13, 2022
Via Zoom Meeting**

Meeting called to order on April 13, 2022, at 7:04 p.m. by Jean Kenney.

Board members present: Jean Kenney, Mark Gallivan, Kristen Syrek, Jim D'Attilio, Richard McCarthy, Nancy Niles, Joseph Mulligan.

Also present: Executive Director Tamarah Green.

Ms. Kenney called the Meeting to order. Mr. Gallivan made a proposal to waive the reading of the March 2022 meeting minutes, seconded by Mr. D'Attilio. Vote to accept 7-0-0.

TREASURER'S REPORT

The Treasurer's Report was presented by Mr. Gallivan, reviewed and discussed. Year to date expenditures noted as slightly under budget. Ms. Kenney commented that a sum was transferred to cover payroll expenses. She anticipates spending to increase going forward. Mr. Gallivan commented that Ms. Green's presentation at FinCom was very well received. Mr. D'Attilio moved to accept the Treasurer's Report, seconded by Mr. Mulligan. Vote to accept: 7-0-0.

EXECUTIVE DIRECTOR'S REPORT

Ms. Green presented the Executive Director's Report, please see attached.

Discussions included:

- Costs to broadcast live from Delaney Treatment Plant reviewed. Ms. Green meeting with representative of Ockers to review site. New broadcast system for library will also be reviewed.
- Chief Kelleher interview taped for airing next week. He was very accommodating with his time.
- Monitor to be installed in Select board Room. Should be in by end of month.
- Comcast, Verizon leases expiring soon.
- Features on Walpole High School Film Festival.

NEW BUSINESS

The Board and Ms. Green discussed opportunities for personnel growth within WMC for specific employees.

Ms. Kenney and Ms. Green attended the Walpole High School renovation meeting and learned more about plans for the school. They expressed that WMC should be part of the renovation discussion.

Main Meeting Room speakers: Ms. Green met with audio contractors to obtain bid for four new speakers for the Main Meeting Room. Mr. D'Attilio moved that the speaker purchase be brought to vote, Mr. Mulligan seconded. The vote passed, 7-0-0.

Fiber on 1-A was discussed, specifically breakdown on costs. Mr. D'Attilio recommended that Ms. Green be authorized to spend a predetermined amount which had been previously approved as part of the capital budget. So doing will allow her to move forward without having to come back to the Board for something already in budget. Mr. D'Attilio moved to authorize this spending, Mr. Gallivan seconded. Vote 7-0-0 in favor.

OLD BUSINESS

Council on Aging (COA) was having equipment issues. Ms. Green troubleshooting, fixed it.

Mr. Gallivan initiated discussion on setting up process for WMC Leadership Grants. Ms. Syrek informed the Board that the grant application had been created by Mr. D'Attilio, Ms. Green, Ms. Kenney and Ms. Syrek. The grant funds would be allocated to teachers to work with students to create content for WMC to broadcast.

Ms. Kenney scheduled next meeting for Wednesday, May 11, 2022, at 7:00 pm at Town Hall.

Ms. Kenney made a motion to adjourn, so moved by Mr. D'Attilio and seconded by Mr. Gallivan. Vote to adjourn: 7-0-0. The meeting was adjourned at 7:51 pm.

Respectfully submitted by:

Joseph Mulligan, Secretary/Clerk