

Walpole Media Corporation (WMC)
275 Common Street, Walpole, Massachusetts 02081

Board of Directors Meeting
September 2, 2020
Via Zoom Meeting

Meeting was called to order on September 2, 2020, at 6:05 p.m. by Eric Kraus.

Board members present: Eric Kraus, Peter Betro, Mark Gallivan, Kristen Syrek, and Jean Kenney.

Also present: Executive Director Tamarah Green and Mr. Anthony Amichetti, accountant, of Amichetti & Company, LLC.

Motion to waive the reading and accept the Minutes from the previous meeting was made by Mr. Gallivan; seconded by Mr. Betro. Vote to accept was 5-0-0.

Treasurer's Report

Mr. Betro requested that Mr. Amichetti provide a review of the Independent Accountant's Review Report and the Statement of Financial Position. Mr. Amichetti also reviewed the Balance Sheet and Statement of Functional Expenses. Mr. Betro advised that he had reviewed financials and Balance Sheet with Mr. Amichetti, who stated that WMC is in excellent shape. Ms. Kenney moved to accept the Treasurer and Accountant's report; seconded by Ms. Syrek and approved 5-0-0.

Executive Director's Report

Ms. Green advised members that the WMC Annual Meeting is scheduled for Thursday, September 17, 2020, at 7:00 p.m. via Zoom meeting. She noted that community members desiring to attend should send her an email to request the link to the Zoom meeting. The link will not be publicized to ensure security and prevent unauthorized attendees. Mr. Kraus asked if additional applicants were received for Board membership. None have been received at this time. The deadline to apply is September 10, 2020.

Ms. Green sought Mr. Amichetti's advice regarding requesting ballots to vote for WMC Board members. The Board, Ms. Green, and Mr. Amichetti discussed the issue and agreed to the following:

- Participants for the Annual Meeting should email Mr. Amichetti a request for a ballot with a copy of their cable bill in order to verify both Walpole residence and cable subscription, which are required to vote. Ms. Green will communicate the email address.
- Mr. Amichetti's office will send the ballot to the person requesting it; there is one vote per household.
- The person/household will complete the ballot and return it via email to Mr. Amichetti, who will tally the returns and present them at the Annual Meeting.
- There is a requirement for at least 10 meeting participants in order to conduct the election.

Notice of the Annual Meeting has been posted by Ms. Green on the WMC. Mr. Gallivan also advertised the WMC Annual Meeting to viewers of the September 1, 2020 Select Board Meeting. Mr. Gallivan suggested that Ms. Green revise the posting on the WMC website to include the information regarding how to secure a ballot and how to attend via Zoom.

Ms. Green discussed the ability to use Zoom and project live in the Auditorium. She also reviewed the activities of the Council on Aging which are conducted outside and videotaped.

Mr. Gallivan made a motion to accept the Executive Director's Report, seconded by Ms. Syrek, and voted to approve 5-0-0.

New Business

Mr. Kraus advised the Board that Mr. Gallivan and Ms. Green will present the FY2021 WMC Budget to the Finance Committee on Thursday, September 3, 2020. It is anticipated the the Finance Committee will provide a favorable review.

Next Meeting

The next meeting of the WMC Board is the Annual Meeting on Thursday, September 17, 2020 at 7:00 p.m.

This was the last meeting for Mr. Betro and Mr. Kraus. The other Board members thanked them profusely for their contributions, professionalism, and leadership. Walpole Media Corporation has thrived under their leadership and they will be greatly missed.

Mr. Gallivan made a motion to adjourn, seconded by Mr. Betro. The motion was carried 5-0-0. Meeting adjourned at 6:45 pm.

Respectfully submitted by:

Jean Kenney on behalf of Joseph Mulligan, WMC Secretary/Clerk